



UNIVERSITY
of MOBILE

ALABAMA SCHOOL *of* THE ARTS

GRADUATE HANDBOOK

Please note:

*This handbook is designed to assist and inform the graduate student of policies and procedures regarding the graduate program at the University of Mobile Alabama School of the Arts. Please consult with your major professor and the Chair of Graduate Studies in ASOTA for additional information. The student has final responsibility for consulting the University of Mobile **and** ASOTA Graduate Handbook for all university policies and procedures regarding graduate study and to ascertain that he/she has complied with all applicable requirements for graduation.*

UM Graduate Catalog can be found at: <http://catalog.umobile.edu/content.php?catoid=15&navoid=1053>

Master of Music and Doctor of Musical Arts Degrees in the Alabama School of the Arts

M.M. The Master of Music

Emphasis areas in the M.M. degree are: Performance

-Voice

Cognate areas (6 hours): Pedagogy, Musical Theatre, Theatre or Worship

-Piano

Concentration: Solo Piano, Collaborative Piano, Chamber Music and Ensemble

Combines knowledge from piano literature with advanced piano pedagogy

Program benefits: ASOTA Piano Festival provides an opportunity for students to hear and work with world-renowned performing artists.

D.M.A. The Doctor of Musical Arts

Emphasis area in the D.M.A degree is: Performance

-Voice

Cognate areas (12 hours): Pedagogy, Musical Theatre, Theatre or Worship

Admission Requirements

Regular Admission

Students seeking regular admission to master's and doctoral level programs at the University of Mobile, Alabama School of the Arts must:

- Have a grade point average of at least 2.75 GPA on a 4.0 scale on undergraduate coursework.
- Provide official copies of transcripts from any post-secondary education.
- Have completed a degree from an accredited institution.
- Pass a candidacy audition.
- Submit at least three strong letters of recommendation and/or undergo a successful personal interview.
- Write an essay that explains the following:
 1. Why you selected University of Mobile to continue your academic career.
 2. Why you have chosen your area of study. (DMA applicants only)

Transfer Credit

A maximum of **six** hours of credit may be transferred from another accredited institution and applied toward a graduate degree. **However, application of transfer credit to the plan of study MUST be approved by the ASOTA graduate committee or the student's graduate advisory committee.**

Examinations

Students entering the M.M. or D.M.A. programs are required to take diagnostic entrance examinations in music theory, music history and diction/IPA (voice majors only). The purpose of the examinations are:

1. To determine whether the student has foundation-level deficiencies that need to be addressed in order for the candidate to be successful in graduate courses.
- 2) To provide information that will guide the student and their advisor in selecting useful and appropriate academic courses.

Diagnostic examinations are administered on campus **each Thursday and/or Friday preceding the first day of classes** in fall and spring.

Students who do not pass the diagnostic exams will be required to enroll in courses to correct the deficiencies. The graduate coordinator, graduate committee chair and graduate success coach will meet with each student to discuss strengths and weaknesses revealed in the exams in order to determine courses for degree.

For our entering DMA students from 2019 on **(FOR GRADUATE HANDBOOK)**: A Diction Proficiency Exam will be offered with Placement Exams. If the student does not pass the Diction Proficiency Exam in any of the three Dictions, the student will be required to take the corresponding course. The extra diction courses will be added to the student's Plan of Study by the Graduate Advisor. Our Advanced Diction courses are as follows:

MU 545, Advanced Italian Diction
MU 546, Advanced French Diction
MU 547, Advanced German Diction

If the student exhibits proficiency in any or all of the three languages with the respective IPA transliterations, they may be exempt from taking the courses. If the student does not pass this proficiency, the student needs to either take for credit or audit the course, and pass the final exam from the course.

Comprehensive Examinations

Comprehensive examinations are required for all master's and doctoral candidates in voice at the conclusion of the program of study. Master of Music in piano candidates complete a thesis and oral comprehensive exam. Generally, comprehensive exams are given on the Saturday of the second full week in November and April; however, the exact dates of the examinations are determined by the Graduate Coordinator and are publicized as soon as the university's academic calendar is available. Students must register for the exam one month in advance with the Graduate Success Coach.

How are the tests prepared and graded? The tests are standardized and will be prepared and graded by graduate faculty. As a general rule, the comprehensive examination will be written.

What happens if the results of the comprehensive exam are unsatisfactory? A student who fails the comprehensive examination may repeat the exam once; the test must be repeated within one year of the first comprehensive examination.

Results: The Chair of Graduate Studies in ASOTA must receive the results of the comprehensive examination in time to notify the Office of the Registrar and Graduate Studies in order to be processed before the graduation application deadline has passed.

Graduate Advisory Committee (GAC)

Early in the first term of full-time residence or before nine (9) hours of graduate credit have been earned, the student and the major professor select those faculty who will serve as the student's Advisory Committee.

Master's committees must include three members: 1) the major professor, 2) another professor from the major area, 3) a representative from music theory or music history.

Doctoral committees must include five members: 1) the major professor, 2) three other professors from the major area and/cognate area 3) a representative from music history or theory.

These faculty members will help the student plan their program of study, attend and grade the candidate's recital, and prepare and grade the comprehensive exam.

Changes to this formula must be approved in writing by the Chair of Graduate Studies in ASOTA.

Plan of Study

The student and the major professor shall develop a plan of study based upon diagnostic examination results and course requirements. In cases where a student is required to take additional course work beyond the minimum required by the degree, the Advisory Committee will counsel the student and plan the program of studies. The degree plan of study must be completed, and appropriate paperwork filed with the Graduate Success Coach during the first semester of enrollment. The plan of study form is available electronically from the Graduate Success Coach.

POLICIES

Continuous Enrollment

Master's and doctoral students are expected to enroll continuously after they have taken required coursework until they complete their degree using the guidelines listed below.

-Students must register for at least one (1) hour of dissertation/thesis in the **Fall and Spring** semesters if they:

- a. Have incomplete grades in one or more courses
- b. Have completed all coursework but must take comprehensive exams
- c. Have not completed their dissertation/thesis

d. Have not completed their recital

-Students must enroll for one (1) hour of dissertation/thesis in the Summer semester if they are using university services, e.g., library and/or technology services.

-Students must register for three (3) hours of dissertation credit during the semester they expect to defend and complete the dissertation/thesis. All required coursework must be completed before the semester in which the student defends the thesis. The thesis must be deposited in the Office of Graduate Studies and with the Graduate Success Coach in ASOTA.

Failure to enroll for the appropriate hours will result in the student being discontinued from University of Mobile and the Alabama School of the Arts and require that the student reapply for admission to the program.

Responsible Conduct of Research (RCR module training is TBA pending UM licensing.

All graduate students must complete the RCR training modules required by the Institutional Research Board and their departments before beginning any research for their thesis or dissertation. For information on how to complete the RCR modules contact the Chair of Graduate Studies in ASOTA.

Information on IRB application and RCR module completion is found at <https://umobile.edu/irb/>

Plagiarism

Plagiarism is scholarly theft, and it is defined as the unacknowledged use of secondary sources. More specifically, any written or oral presentation in which the writer or speaker does not distinguish clearly between original and borrowed material constitutes plagiarism. Plagiarism is a serious offense. An act of plagiarism **will** lead to a failing grade submitted for the work involved and for the course, as well as sanctions that may be imposed by the department, the Graduate School, and the University.

Application for Degree

When application for degree has been completed, the student's file in the office of the Graduate Success Coach should contain the following:

Graduate Advisory Committee (GAC) Request Form

Plan of Study

Results of Comprehensive Exams Form

Recital Scheduling and Hearing Requirements Before scheduling a recital, the student must contact all members of their Graduate Advisory Committee and work to find a date that all can attend. In order for the recital to be given, a majority of the advisory committee must be in attendance. If members of the committee are unable to attend, a quality recording must be provided.

A recital hearing should be scheduled three weeks prior to the performance and must be successfully completed at least two weeks prior to the performance. A hearing is attended by the student's Graduate Advisory Committee and each committee member provides positive feedback for the student.

For DMA students ASOTA does not allow roles in opera, oratorio or musical theatre to substitute for a doctoral recital.

Requirements Specific to M.M. Degrees

Ensemble Participation Requirement

All full-time students pursuing a master's in music are required to participate in a major ensemble during each term of residence. Vocalists are required to sing in the University Chorale each semester.

Note:(M.M. Ed online students are exempt from this requirement.)

AUDITION REPERTOIRE REQUIREMENTS

Piano Performance: The audition must be memorized, consist of a minimum of 30 minutes in length, and performed before the piano faculty. Students will perform pieces from four contrasting styles:1) Baroque 2) Classical Sonata (all movements) 3) Romantic 4) Contemporary. The faculty may select portions from the repertoire submitted.

Voice Performance: Voice performance majors must demonstrate, by audition, (1) advanced vocal technique; (2) good diction in Italian, German and French. A recording may satisfy preliminary entrance requirements, but continued study

requires a successful voice jury to be completed at the end of the student's first semester.

JURY REQUIREMENTS FOR ALL MM AND DMA STUDENTS

All graduate voice students will sing for a faculty jury at the end of each semester. Absence from jury will result in an F for the semester. Makeup juries are only allowed under extreme circumstances where participation is impossible.

In semesters where students are giving a recital, the recital hearing will take the place of the voice jury.

If a graduate student fails two juries they will be dismissed from the program.

Students majoring in the Master of Arts in Musical Theatre are required to present the following repertoire for their jury:

2 pre-1965 songs

2 post-1965 songs

1 operetta aria

1 jukebox musical style song

Songs must include at least 2 uptempo pieces and 2 ballads.

Special Foreign Language Requirement for Voice Performance

M.M and D.M.A. Performance: The student's transcript(s) must show grades of B- or better in at least one semester each of German, French and Italian. Students may be admitted to the program without meeting the above requirement, but must take the necessary courses to meet this before they graduate. All MM and DMA students must meet the language study requirements.

M.M. and D.M.A. Performance: Language Requirements for Voice Majors at least one course in diction for singers. Students lacking these will be required to pass these courses in addition to the requirements for the degree.

COURSE REQUIREMENTS-DMA IN VOICE

SEMESTER 1

COURSE CODE	COURSE NAME	COURSE CREDIT
MU 690	Intro to Research in Music	3
MU 601	Analysis of Tonal Music	3
MU 624	Advanced Vocal Pedagogy	3
MUA 631	Graduate Applied Voice	2
MUA 637	Graduate Vocal Coaching	1
		12 total

SEMESTER 2

MU 610	Graduate Music History I	3
MU 602	Advanced Analysis	3
MUA 632	Graduate Applied Voice	2
MUA 638	Graduate Vocal Coaching	1
MU 606	Seminar in Lit and Style in Performance I	3
		12 total

SEMESTER 3

MU 610	Graduate Music History I	3
	Cognate Area Course	3
MUA 633	Graduate Applied Voice	2
MUA 639	Graduate Vocal Coaching	1
MU 600	1 st Doctoral Solo Recital	1
MU 606	Seminar in Lit and Style in Performance I	3
		13 total

SEMESTER 4

	Cognate Area Course	3
MUA 634	Graduate Applied Voice	2
MUA 640	Graduate Vocal Coaching	1
MU 607	Seminar in Lit and Style in Performance II	3
		9 total

SEMESTER 5

MU 601	2 nd Doctoral Solo Recital	1
MUS 699	Document Research	1-6
	Cognate Area Course	3
		5-10 total

SEMESTER 6

MUS 696	Comprehensive Examination	0
MU 697	Oral Examination	0
	Cognate Area Course	3
MUS 699	Document Research	1-6
		4-9 total

COURSE REQUIREMENTS-MM IN PIANO

SEMESTER 1

COURSE CODE	COURSE NAME	CREDIT HOURS
MU 501	Music Theory	3
MU 533	Piano Literature I	3
MUA 535	Applied Piano	2
MUE 564	Large Ensemble	0
MUA 543	Collaborative Piano	1
		9 hours

SEMESTER 2

MU 510	Music History	3
MUA 536	Applied Piano	2
MUE 565	Large Ensemble	0
MUA 544	Collaborative Piano	1
MU 534	Piano Literature	3
		9 hours

SEMESTER 3

MU 525	Advanced Piano Pedagogy	2
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MU 511	Music History	3
MUA 537	Applied Piano	2
MUE 566	Large Ensemble	0
MUA 545	Collaborative Piano	1
		8 hours

SEMESTER 4

MUA 538	Applied Piano	2
MUE 567	Large Ensemble	0
MUA 546	Collaborative Piano	1
MUA 500	Graduate Recital	1
MU 575.550	Master's Thesis	2
		6 hours

COURSE REQUIREMENTS-MM IN VOICE

SEMESTER 1

COURSE CODE	COURSE NAME	COURSE CREDIT
MU 501	Music Theory	3
MU 547	Advanced German Diction	1
MUA 531	Applied Voice	2
MUA 537	Vocal Coaching	1
MUE 560	University Chorale	0
MUE 570	Opera/MT Workshop	0
	Cognate area	3
		10 total

SEMESTER 2

MU 505	Opera Literature/Solo Vocal Literature	3
MUA 532	Applied Voice	2
MUA 538	Vocal Coaching	1
MUE 561	University Chorale	0
MUE 571	Opera/MT Workshop	0
MU 546	Advanced French Diction	1
MU 510	Music History	3
		10 total

SEMESTER 3

MU 511	Music History	3
MU 524	Advanced Vocal Pedagogy	2
MUA 533	Applied Voice	2
MUE 538	Vocal Coaching	1
MUE 562	University Chorale	0
MUE 572	Opera/MT Workshop	0
		8 total

SEMESTER 4

MU 545	Advanced Italian Diction	1
MUA 534	Applied Voice	2
MUA 540	Vocal Coaching	1
MUE 563	University Chorale	0
MUA 500	Graduate Recital	1
	Cognate area course	3
		8 total
	TOTAL	36